

CITY OF LA GRANGE

SPLASH-PAD PARTY RESERVATION CONFIRMATION

Please note that the City of La Grange Randolph Park Splash-pad is designated as a tobacco and alcohol free facility. No smoking, consuming, and/or selling of alcohol or tobacco products will be allowed on the premises.

It is hereby acknowledged that the undersigned person(s) have reserved the City of La Grange Randolph Park Splash-pad for the date and time indicated for the purpose of hosting a private party. By signing this form, the undersigned hereby agrees to the following:

1. **A deposit fee of \$100 MUST be paid to reserve the date.** The deposit fee, payable by separate check, will be returned following the private party. Should there be damages to property or equipment, missing or stolen items, and/or the facilities are not properly cleaned the deposit check will be forfeit and promptly deposited, payable to the City of La Grange.  
Cancellations must be made three (3) days prior to the scheduled event date to receive a refund of the deposit.
  - Should weather close the splash-pad operations prior to the scheduled party time, the customer will have the option of a full refund or to reschedule the party. Reschedules will be based upon available dates.
  - If the scheduled party is in progress (beyond 45 minutes) and weather forces closure, no refund or reschedule will be given.
    - \*Weather closure will be at the discretion of the Staff person on duty\*
2. The fee(s) for usage of the splash-pad for a party is **\$100 per two (2) hour time frame.**
3. The City of La Grange Recreation Department will provide a Staff person for the duration of the event.
4. The Splash-pad is reserved on a first-come-first-served basis. All private parties will be held when the splash-pad is NOT utilized with other City oriented programs. The duration of parties – clean-up – is NOT to exceed the end time of 10 p.m.
5. The Splash-pad premises – splash-pad, playground and pool house – must be cleaned by renter at the end of the event. This will include, but is not limited to:
  - Picking-up, bagging and disposing of trash
  - Sweeping/Hosing down deck for food and drink spills
  - Returning deck furniture to original positions
  - Checking/Cleaning bathrooms as needed for unsanitary problems
6. ALL Splash-pad Rules and Regulations shall be observed during private party reservations.

SPLASH-PAD and Playground Park area will be limited to the following days/dates/times for reserved Private Parties during the Summer 2019:

Friday	May 17, 2019	7-9pm	Friday	July 12, 2019	7-9pm
Saturday	May 18, 2019	7-9pm	Saturday	July 13, 2019	7-9pm
Friday	May 24, 2019	7-9pm	Friday	July 19, 2019	7-9pm
Friday	May 31, 2019	7-9pm	Saturday	July 20, 2019	7-9pm
Friday	June 7, 2019	7-9pm	Friday	July 26, 2019	7-9pm
Friday	June 14, 2019	7-9pm	Saturday	July 27, 2019	7-9pm
Saturday	June 15, 2019	7-9pm	Friday	August 2, 2019	7-9pm
Friday	June 21, 2019	7-9pm	Saturday	August 3, 2019	7-9pm
Saturday	June 22, 2019	7-9pm	Friday	August 16, 2019	7-9pm
Friday	June 28, 2019	7-9pm	Saturday	August 17, 2019	7-9pm
Saturday	June 29, 2019	7-9pm	Saturday	August 24, 2019	7-9pm

Contact the Randolph Recreation Center at 979-968-5600 or come visit at 653 East Pearl for your Reservation!

**2019 SPLASH-PAD & PARK AREA RESERVATION**

Renter's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Organization (IF applicable): \_\_\_\_\_

Rental Day/Date: \_\_\_\_\_ Begin Time: 7pm End Time: 9pm

I have read and agree to abide by the City of La Grange Splash-pad rules and regulations as stipulated above.

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
Date

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**Staff use Only**

Rental Day/Date: \_\_\_\_\_ Begin Time: \_\_\_\_\_ am/pm End Time: \_\_\_\_\_ am/pm

Deposit Amount: \$ \_\_\_\_\_ Date of Receipt: \_\_\_\_\_ Check/MO Initials \_\_\_\_\_

Rental Fee Due: \$ \_\_\_\_\_ Date of Receipt: \_\_\_\_\_ Check/Cash/MO Initials \_\_\_\_\_

Renter's Arrival Time: \_\_\_\_\_

Renter's Departure Time: \_\_\_\_\_

Clean-Up Checklist and Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **CITY OF LA GRANGE – SPLASH-PAD/PARK RULES AND REGULATIONS**

- 1. PROPER SWIM ATTIRE IS REQUESTED FOR SPLASH-PAD AREA**
- 2. NO ONE ALLOWED ON SPLASH-PAD WITH OPEN SORES OR CUTS**
- 3. CHILDREN IN DIAPERS MUST WEAR SWIM DIAPERS/PLASTIC COVERED SHORTS WHILE ON THE SPLASH-PAD**
- 4. NO PUSHING OR HORSEPLAY WHILE ON THE SPLASH-PAD DECK OR PLAYGROUND**
- 5. NO CLIMBING ON THE SPLASH-PAD APPARATUS**
- 6. ADA PLAYGROUND AREA IS DESIGNED FOR YOUTH ONLY (Ages Tots to 10)**
- 7. FOOD AND DRINK ALLOWED IN PAVILION AREA ONLY**
- 8. NO GLASS CONTAINERS ALLOWED IN PARK & SPLASH-PAD AREA**
- 9. NO ALCOHOL OR NICOTINE PRODUCTS ALLOWED WITHIN FENCED AREA**
- 10. NO GUM ALLOWED ON SPLASH-PAD and PLAYGROUND AREA**
- 11. NO ABUSIVE OR RUDE LANGUAGE AND/OR BEHAVIOR ALLOWED**
- 12. NO PETS (DOGS) WITHIN THE FENCED AREA (Service Animals allowed)**
- 13. NO BUBBLES, SILLY STRING OR CONFETTI ALLOWED WITHIN FENCED AREA**
- 14. CITY OF LA GRANGE RECREATION STAFF HAVE THE AUTHORITY TO EXPEL AND/OR BAN PATRONS FROM THE PLAYGROUND and SPLASH-PAD AREA**
- 15. DO NOT INGEST/DRINK SPLASH-PAD WATER – it is chemically treated**
- 16. WHEN FACILITY (PLAY & SPLASH-PAD) IS RENTED FOR A PRIVATE PARTY, ONLY THOSE WITH INVITATIONS WILL BE ALLOWED TO ENTER**

**SPLASH-PAD and Playground Park area will be limited to the following days/dates/times, on a first-come-first-served basis, for reserved Private Parties during the Summer 2019:**

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For RESERVATIONS, please call the Recreation Department at 979-968-5600 or at the Randolph Recreation Center 653 East Pearl.