

MEMORANDUM

TO: Mayor and City Council

FROM: Shawn Raborn, City Manager

DATE: October 9, 2020

SUBJECT: City Council Meeting

Attached is your information packet for the Monday, October 12, 2020, City Council Meeting. If you have any questions about a particular item, please contact me.

**NOTICE OF REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF LA GRANGE, TEXAS**

In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code notice is hereby given that a Regular Meeting of the governing body of the City of La Grange, Texas, will be held on the 12th day of October, 2020 at 6:00 P.M. in the City Hall Council Chambers at 155 E. Colorado St., La Grange, Texas.

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

PETITIONS

SUBJECTS TO BE CONSIDERED FOR DISCUSSION AND/OR ADOPTION, APPROVAL, AMENDMENT, RATIFICATION OR OTHER ACTION AT SUCH MEETING INCLUDE:

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or a Councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular agenda.)

1. Discuss and or Consider approval of September Minutes.

Insert

REGULAR AGENDA

1. Discuss and or Consider Amendment to the FY 2020-2021 General Fund Budget. **Pg. 1**

2. Discuss and or Consider setting the 2021 City of La Grange Holiday schedule. **Pg. 3**

3. Discuss and or Consider a Resolution cancelling the December 28th City Council Meeting.

Pg. 6

4. Discuss and or Consider authorizing staff to proceed with engineering work with regard to the closure of Beef Head Ditch.

Pg. 8

CITY COUNCIL COMMITTEE REPORTS

1. Airport Board
2. Library Board
3. Tax Appraisal Board
4. Main Street Board

CHIEF OF POLICE UPDATE

Review of Current issues and projects

La Grange Police Department Monthly Report – September 2020

Pg.10

CITY MANAGER UPDATE

Review of Current issues and projects

CITY SECRETARY

La Grange Community Development & Tourism – September 2020 Visitors Bureau Report **Pg.13**

Library Report – Museum/Archives Director's Report - September 2020

Pg.14

The Council will meet in closed Executive Session as authorized by the listed section(s) of The Open Meetings Act, Section 551, Texas Government Code, to discuss the following matters:

Section (551.072) Deliberation Regarding Real Property and Section (5510.73) Deliberation Regarding Prospective Gift


1. Discuss and or Consider Acquisition and or Donation of Real Property. **Pg.17**

The Council may take final action on any of the before mentioned matters while convened in open session pursuant to Chapter 551 of the Texas Government Code; it may also take certain action in executive session on competitive electric matters pursuant to Section 551.086. The Council may also meet in closed Executive Session, pursuant to Section 551.071, to receive advice from legal counsel (consultation with attorney) on any items listed in this notice.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact, Janet Bayer at 979/968-5805 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

More information on the above listed matters is available from the City of La Grange - Office of the City Manager at 979/968-5805.

Posted at 2:30 P.M. on this the 9th day of October, 2020.



Janet Bayer, City Secretary

MEMORANDUM

TO: Mayor and City Council

FROM: Shawn Raborn, City Manager

DATE: October 8, 2020

ITEM: Discuss and or consider amending the FY 2020-21 General Fund Budget.

Staff is requesting approval to amend the FY 2020-2021 General Fund Budget to increase the Fire Department Budget by \$310,000 to include funding for the purchase of the delayed Fire Apparatus.

Budget Amendments

Department	Date Amendment Proposed	Approved Budget 20/21	Proposed Amendment	Amended Budget	Council Action
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General Fund

Revenues

Fire Dept Restricted Reserve	10/12/2020	\$	-	\$ 310,000	\$ 310,000
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Expenses

Fire Department

VFD Vehicle	10/12/2020	\$	-	\$ 310,000	\$ 310,000
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MEMORANDUM

TO: Mayor and City Council

FROM: Janet Bayer, City Secretary

DATE: October 9, 2020

SUBJECT: Discuss and or Consider setting the 2021 City of La Grange Holiday schedule.

Staff is bringing for council consideration the 2021 City of La Grange Holiday schedule. After consulting with the County Clerk for the Fayette County Holiday schedule and the City of Schulenburg which follows the County schedule, the draft of the 2021 City of La Grange Holiday schedule is attached. Of note, President's Day in February and December 23rd are new observances since Christmas falls on a Saturday in 2021.

Attachment:

1. City of La Grange 2021 Holiday Schedule
2. Fayette County 2021 Holiday Schedule



**City of La Grange
2021 Holiday Schedule**

Friday, January 1	New Years' Day
Monday, January 18	Martin Luther King, Jr. Day
Monday, February 15	President's Day
Friday, April 2	Good Friday
Monday, May 31	Memorial Day
Monday, July 5	Independence Day
Monday, September 6	Labor Day
Thursday, November 11	Veterans Day
Thursday, November 25th	Thanksgiving Holiday
Friday, November 26 th	Day after Thanksgiving
Thursday, December 23 rd	Christmas
Friday, December 24 th	Christmas
Floating Holiday	One Day of Employee's Choice* <i>*with Supervisor's approval</i>

All full-time employees are eligible for one floating holiday to be taken during the calendar year. If it is not taken during the calendar year, the day will be lost.

Approved and adopted this _____ day of October 2020.

Janet Moerbe, Mayor

ATTEST:

Janet Bayer, City Secretary

Fayette County 2021 Holiday Schedule

Friday, January 1	New Years Day
Monday, January 18	Martin Luther King, Jr. Day
Monday, February 15	Presidents' Day
Tuesday, March 2	Texas Independence Day
Friday, April 2	Good Friday
Monday, May 31	Memorial Day
Monday, July 5	Independence Day
Monday, September 6	Labor Day
Monday, October 11	Columbus Day
Thursday, November 11	Veterans Day
Thursday & Friday, November 25 th & 26 th	Thanksgiving holidays
Thursday & Friday, Dec. 23 rd & 24 th	Christmas
Floating Holiday	One Day of Employee's Choice*

**with Supervisor's approval*

Approved and adopted this _____ day of October, 2020.

Joseph F. Weber, County Judge

Jason McBroom, Commissioner, Precinct 1

Luke Sternadel, Commissioner, Precinct 2

Harvey Berckenhoff, Commissioner, Precinct 3

Tom Muras, Commissioner, Precinct 4

ATTEST:

Brenda Fietsam, County Clerk

By: _____
Deputy

MEMORANDUM

TO: Mayor and City Council

FROM: Janet Bayer, City Secretary

DATE: October 9, 2020

SUBJECT: Discuss and or Consider a Resolution cancelling the December 28th City Council Meeting.

Staff is bringing for council consideration a Resolution to cancel the December 28th City Council meeting. With Christmas Day falling on Friday this year and New Years Eve the following Thursday, the second meeting in December is difficult for both citizens and staff to attend.

Attachment:

1. Resolution under consideration

RESOLUTION 20- ____

WHEREAS, the City Council of the City of La Grange has two City Council meetings each month; and

WHEREAS, these City Council meetings are held on the second and fourth Monday of each month; and

WHEREAS, the fourth Monday in December is the Monday after Christmas and before New Years and would result in both citizens and staff being unable to attend.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of La Grange that the December 28th, 2020, Council Meeting be cancelled.

PASSED AND APPROVED on this the ____ day of October 2020.

Janet Moerbe, Mayor

ATTEST:

Janet Bayer, City Secretary

MEMORANDUM

TO: Mayor and City Council

FROM: Shawn Raborn, City Manager

DATE: October 8, 2020

ITEM: Discuss and or Consider authorizing staff to proceed with engineering work with regard to the closure of Beef Head Ditch.

Staff is requesting council authorization to proceed with the preliminary engineering work to close Beef Head Ditch between Travis Street to where it is currently covered below Lower Line Street. The open drainage channel is showing its age and the covering of the drainage channel will reduce long term maintenance. Staff will bring back this project for formal approval once we obtain a better understanding of the project cost and possible funding sources.

Attachment:

1. Aerial view of Project Location – Beef Head Ditch

Beef Head Ditch



La Grange Police Department

Monthly Report September 2020

CALLS FOR SERVICE	SEPT.	YTD	VIOLATIONS	TRAFFIC		WARNING	YTD WARNINGS
				CITATIONS	YTD CITATIONS		
Alarms	20	130	Alcohol Related	0	8	0	0
Assaults	5	34	Disorderly Conduct	0	4	0	0
Agency Assist	13	93	Drug Related Violations	0	0	0	0
Burglary	3	14	Drivers License	6	30	0	3
CRIMINAL MISCHIEF/TRES	10	39	CELL PHONE	0	5	1	18
Citizen Assist	17	93	No Insurance	3	10	0	1
CPS Referral	6	34	License Plate Violations	0	1	0	1
Civil Matters	6	93	Minor Related	0	2	0	0
DISTURBANCES	5	72	Handicapp Parking	0	2	0	0
VEHICLE BURGLARY	1	16	Ordinance Violations	1	1	0	0
FRAUD	0	18	Red Light/Stop Sign	1	8	1	20
ESCORTS	3	123	Right of Way Violations	2	14	1	8
Harassment	5	32	Signal Intent/Turning	0	0	0	0
Inquest	0	6	School Zone Violations	13	28	6	14
Juvenile Complaint	4	38	Seat Belt Violations	0	1	0	0
MHMR	7	42	Lane Violations	1	9	3	11
SUSPICIOUS PERSON	18	130	Speeding	18	163	5	111
SUSPICIOUS ACTIVITY	9	83	Equipment Violations	3	6	0	0
THEFT C AND ABOVE	18	66	EXPIRED REG.	0	0	0	2
WELFARE CONCERNS	17	133	Total	48	294	17	189
ABANDONED VEHICLES	2	37	ACCIDENTS	SEPTEMBER	YTD		
WRECKLESS DRIVERS	0	18	Minor	1	52		
DOC/LOUD NOISES	8	70	Major	10	39		
Total	177	1414	Total	11	91		
Community Report				SEPTEMBER		YTD	
Animal Control				49		682	
Funeral/Business Escort				6		49	
BUSINESS CHECKS				73		859	
Public Relations				5		41	
TRESPASSING				10		64	
LITTERING				0		1	
Family Violence				5		43	
Total				148		1739	
ARRESTS						SEPTEMBER	
Driving While Intoxicated						2	
Driving While License Invalid with Previous Conviction-No Drivers License						0	
WARRANTS SERVED						1	
POSSESSION OF MARIJUANA						3	
POSSESSION OF CONTROLLED SUBSTANCE						0	
DRUG PARAPHERNALIA						0	
Total						6	
CRIMINAL INVESTIGATIONS DIVISION				SEPTEMBER		YTD	
Cases Opened				9		113	
Cases Closed				20		121	
Cases Under Investigation				10		120	
				39		334	

SALES TAX COLLECTIONS

MONTH	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
OCT	\$112,415	\$128,969	\$96,966	\$108,941	\$96,285	\$115,257	\$120,560	\$109,459
NOV	\$135,735	\$138,673	\$124,066	\$111,012	\$128,310	\$140,893	\$143,395	
DEC	\$121,216	\$128,156	\$106,289	\$101,451	\$98,649	\$118,667	\$100,878	
JAN	\$116,786	\$136,034	\$101,724	\$114,082	\$105,348	\$107,465	\$107,433	
FEB	\$149,135	\$164,131	\$153,116	\$138,130	\$128,927	\$145,395	\$130,911	
MAR	\$104,319	\$109,617	\$92,534	\$94,282	\$101,190	\$106,253	\$86,564	
APR	\$101,662	\$115,051	\$95,475	\$102,144	\$102,146	\$136,546	\$101,184	
MAY	\$146,279	\$142,630	\$128,372	\$130,841	\$132,046	\$123,809	\$124,555	
JUN	\$132,360	\$123,250	\$95,427	\$108,757	\$107,166	\$119,177	\$113,583	
JUL	\$107,373	\$100,594	\$109,033	\$104,711	\$121,890	\$116,291	\$121,185	
AUG	\$139,608	\$144,875	\$124,776	\$115,273	\$121,323	\$128,149	\$137,193	
SE	\$127,001	\$102,480	\$100,192	\$101,896	\$96,920	\$129,047	\$111,481	
LOCAL								

Difference FY20 to 21

(\$11,101)

Percent Increase

-9.21%

7 Year Average

\$111,342
 \$131,726
 \$110,758
 \$112,696
 \$144,249
 \$99,251
 \$107,744
 \$132,647
 \$114,246
 \$111,583
 \$130,171
 \$109,860

TOTAL	\$1,493,890	\$1,534,460	\$1,327,971	\$1,331,519	\$1,340,199	\$1,486,948	\$1,398,921	\$109,459
Year to Date	\$1,493,890	\$128,969	\$96,966	\$108,941	\$96,285	\$115,257	\$120,560	\$109,459
BUDGET	\$1,063,433	\$1,169,776	\$1,193,171	\$1,234,932	\$1,196,058	\$1,281,939	\$1,320,397	\$1,360,008
PERCENT OF BUDGET	140.48%	11.03%	8.13%	8.82%	8.05%	8.99%	9.13%	8.05%

(\$11,101)

-9.21%

\$1,416,273

SALES TAX COLLECTIONS
 Economic Development Corporation
 October 7, 2020

MONTH	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
OCT	\$56,207.57	\$64,484.71	\$48,483.23	\$54,470.62	\$48,142.35	\$57,628.60	\$60,279.95	\$54,729.51
NOV	\$67,867.27	\$69,336.47	\$62,033.20	\$55,505.80	\$64,154.69	\$70,446.25	\$71,697.26	
DEC	\$60,607.95	\$64,018.20	\$53,144.54	\$50,725.50	\$49,324.63	\$59,333.71	\$50,438.82	
JAN	\$58,393.01	\$68,016.77	\$50,862.19	\$57,040.96	\$52,673.88	\$53,732.70	\$53,716.56	
FEB	\$74,567.73	\$82,065.53	\$76,557.99	\$69,064.78	\$64,463.25	\$72,697.40	\$65,455.39	
MAR	\$52,159.45	\$54,808.34	\$46,267.01	\$47,140.75	\$50,594.88	\$53,126.42	\$43,281.99	
APR	\$50,831.14	\$57,525.37	\$47,737.47	\$51,072.17	\$51,073.24	\$68,272.85	\$50,591.77	
MAY	\$73,139.65	\$71,315.19	\$64,185.80	\$65,420.30	\$66,022.96	\$61,904.58	\$62,277.59	
JUN	\$66,179.81	\$61,624.99	\$47,713.60	\$54,378.74	\$53,582.70	\$59,588.26	\$56,791.74	
JUL	\$53,686.68	\$50,297.15	\$54,516.34	\$52,355.37	\$60,944.93	\$58,145.65	\$60,592.62	
AUG	\$69,804.11	\$72,437.32	\$62,387.90	\$57,636.82	\$60,661.48	\$64,044.42	\$68,596.36	
SEP	\$63,500.39	\$51,239.93	\$50,096.21	\$50,948.05	\$48,459.97	\$64,523.32	\$55,740.60	
Local								
TOTAL	\$746,944.76	\$767,169.97	\$663,985.48	\$665,759.86	\$670,098.96	\$743,444.16	\$699,460.65	\$54,729.51

\$708,123.41

-9.21%

(\$5,550.44)

\$54,730

\$60,280

\$57,629

\$48,142

\$54,471

\$48,483

\$64,485

\$56,208

Year to Date

-9.21%

BUDGET	\$526,793	\$579,472	\$591,061	\$614,703	\$598,028	\$643,669	\$662,979	\$680,004
PERCENT	10.67%	11.13%	8.20%	8.86%	8.05%	8.95%	9.09%	8.05%



September 2020 Visitors Bureau Report

140 – Guests visited the Visitors Bureau

93 – Mail brochure requests from TourTexas.com

5,804 signed up – Visitors Bureau E-mail list

Tourism

- Delivered over **912** Visitors Bureau brochures, maps, event rack cards to **18 Restaurants, 32 Local Businesses, 7 Places to Stay, and 10 Tourist Attractions**
- Sent **292** pieces to **13 TXDOT Centers, and 39 CVBs** throughout the State
- Gift Shop Net Sales - \$1,021
- Courthouse Docent – 0 visitors (Closed since March)
- Faison Home – 0 visitors (Closed since March)

Historic Casino Hall

- All August rentals were canceled

Main Street Program

- Art Stroll on the Square – September 12th
- Virtual Historic Walking Tour – Month of October
- A Day Out in La Grange – October 17th
- Historic Casino Hall Christmas Open House – November 19th
- Shop Small Saturday – November 28th
- Schmeckenfest – December 3rd

Economic Development

- Wayfinding City-Wide Initiative
- 2nd floor Redevelopment Grant
- GAP Business Grant
- EDC Website updates
- EDA grant progress

LIBRARY – MUSEUM/ARCHIVES DIRECTOR’S REPORT

September 2020

Fayette Public Library Statistics

Adult Library Circulation	1,776
Juvenile Library Circulation	814
Total Library Circulation	2,590

E-book Library Circulation	407
Reference Questions Answered	425
New library card Reg.	31

Archives/Museum Report/Activities

- The Museum & Archives had 16 visitors in September.
- The Gift Shop collected \$35.00 in book sales and donations in September.
- FHMA's newsletter was emailed to 169 subscribers at mid-month.

Library Report/Activities

- The library hours are Tuesday-Friday 10:00am-3:00pm, Saturday 10:00am – 1:00pm and closed Sunday and Monday. Curbside pickup of materials is offered during hours of operation.
- The Fayette Public Library is a partner on a project that just received funding through an IMLS CARES grant for \$247,307. The library will partner with the Seattle Public Library and DC Public Library over the next two years. The project will engage teens in designing virtual reality (VR) experiences and developing programs that have a positive impact on mental health. The library will work with VR developers and mental health experts to assist teens in developing their own experiences. Participants will be provided all technology to support VR development work. (Oculus Quest VR headsets, Chromebooks or laptops, and internet connectivity.)

Future Activities

- Weekly storytime in the park every Wednesday at 10:15am.
- Additional in person programming and use of the meeting room will be determined on a week-by-week basis.

Items donated to Archives/Museum in September

• 9/5/20	Independence Baptist Church from book sale
• 9/11/20	DVD containing historical documents related to the Presbyterian Church Dr. Jerry Hurst
• 9/12/20	Letters from the Ursuline, 1852-1853, Texas Under Many Flags, vol 5 from Rox Ann Johnson
• 9/12/20	21 Feb 1861 State Rights Democrat from J. T. Koenig
• 9/14/20	Lillie and John Sulak's wedding dress, WWII navy uniforms from Jane Sulak Lewis
• 9/23/20	KJZT ledger and ribbon making supplies, Hostyn school classwork from Margaret Hoffmann

From: Janet Rangel <jrangel@cityoflg.com>
Sent: Wednesday, September 30, 2020 11:59 AM
To: citysecretary@cityoflg.com
Subject: September 2020 Activities

**RANDOLPH RECREATION CENTER -- VFW HALL -- BASEBALL/SOFTBALL/SOCCER
SEPTEMBER 2020 - Activities Report**

****COVID - 19****

Recreation Center - Semi Lock-down Mode for Covid-19

Date	Group/Organiz/Program	Times	Attendance
Sept 14,17,21,28	Bldg A - Quilters	9am-3pm	
14-Sep	Bldg B - Independent Cattlemens Assoc Mtg	6:30-9pm	
16-Sep	Biometric Screening - City event	6:30am-4pm	
22-Sep	Col Valley Quilt Assoc...Bldg A-G/A	Quilting workshop 9am-2pm	
25-Sep	Fayette Electric Safety Training - Bldg A-G/A	8am-Noon	
1-30 Sept	3:30-5:30pm	After School Program - West Gym	

Exercise Room - Open Daily - Limited to 5 Members

BallFields

Sun/Mon/Tues/Thurs 5-7pm & 5:30-7:30 - select team practices Fairgrounds Flds 1 & 2
Tues 6:30-9pm - select team practices White Rock Flds 4&5
Work Begins on White Rock Field #5/East

LGLL Youth Fall Ball - All Fields

Youth Soccer Practices & Games

Adult Soccer Saturdays - White Rock Soccer Field

VFW Hall Sept 15 & 22 - VFW group & American Legion Mtgs

POOL CLOSED for Season

SplashPad Open 9am-9pm 7 days Week

Monthly Building Report

Sep-20

Oct - Sept	2015-16	2016-17	2017-18	2018 -19	2019 -20
New Commercial Construction	3	1	2	1	8
Commercial Remodel	N/A	N/A	N/A	N/A	3
New Residential Construction	1	2	14	26	38

FY 2019- 2020	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
New Commercial Construction	3	1	0	0	0	1
Commercial Remodel	1	0	0	1	1	0
New Residential Construction	0	0	1	3	8	13
FY 2019- 2020	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
New Commercial Construction	0	0	0	1	2	0
Commercial Remodel	0	0	0	0	0	0
New Residential Construction	2	2	1	3	4	1

FY 2018- 2019	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
New Commercial Construction	0	0	0	1	0	0
New Residential Construction	2	1	0	2	8	1
FY 2018- 2019	Apr-19	May-19	Jun-19	19-Jul	Aug-19	Sep-19
New Commercial Construction	0	0	0	0	0	0
New Residential Construction	2	0	0	0	2	8

Sept Commercial 2020

Public Projects